



**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**511 S. Gibbon Road Argyle Texas 76226**

**Jim Carter, President**

**Jay Haynes, Vice President**  
**Steve Harris, Secretary**

**Jon Donahue, Treasurer**  
**Clifford Travis, Asst. Treasurer**

**Board of Commissioners**  
**Meeting Minutes**  
**Wednesday, September 16, 2020**

1. Board President Jim Carter called the meeting to order at 5:38 pm. Quorum present

Commissioners present: Jim Carter, Jay Haynes, Jon Donahue, Cliff Travis  
Commissioner absent: Steve Harris  
Staff present: Shirley Rogers and Megan Reynolds  
Service Providers present: Argyle FD, Roanoke FD, Justin CVFD

Invocation given by Assistant Chief Michael Lugo  
Pledge of Allegiance led by Captain Cody Miller

3. Denton County ESD welcomed Denton County Judge Andy Eads, Commissioner Precinct 4 Dianne Edmondson, Cynthia Hermann, Mayor Pro Tem of Argyle; Bill Scherer Mayor of Bartonville; and David Rettig, Mayor of Northlake

Each thanked the ESD Board, Argyle FD, Roanoke FD and Justin CVFD departments for providing the citizens of the District with the highest quality of protection and services most especially during the Covid-19 pandemic with First Responders putting their lives on the line to help those in need.

Judge Eads and Commissioner Edmondson presented the Board with check from Coronavirus Relief Fund and each Mayor present presented the Board with a check from their community

6. Board President Carter convened the board into Executive Session at 6:05 pm to discuss the items listed below:

Pursuant to Texas Government Code, annotated, Chapter 551 Subchapter D:

1. Section 551.072 Deliberations about Real Property – a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:  
Land acquisition for future fire station
2. Section 551.073 Deliberations about Gift and Donations  
CARES Act Funds
3. Section 551.074 Personnel Matters – deliberations regarding appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee  
Appointment of Advisory Committee

Board President Carter reconvened the board to open session at 6:40 pm.



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Commissioner Travis made the motion to accept the donations presented to the Board in the amount of \$245,000.00. 2<sup>nd</sup> by Commissioner Haynes

Vote: motion passed unanimous

2. Workshop  
Strategic Planning led by Asst. Fire Chief Michael Lugo
3. Briefing Items  
COVID-19 Report given Captain Cody Miller
4. Regular Items
  - a. President's Report
    1. SAFE-D is preparing for the upcoming 2021 Legislative Session and has prepared a platform to preserve the authority of ESD to provide the first line of defense for their communities, provide a more reliable funding for fire protection and emergency medical services which allows them to protect the lives and property of their citizens and must oppose any efforts to diminish the revenue. They have established goals to achieve their ideas of preserving ESD's funding sources
  - b. Vice President's Report
    1. Communications update from Megan Reynolds included work on the ESD website, article in the Cross Timbers Gazette and Denton Record Chronicle, AFD Facebook page. Assisted the board on the strategic plan, worked on a communication plan for the AFD to ESD merger, ongoing project-access to running reports on monthly calls for CTG column and other communications.
  - c. Secretary's Report
    1. Commissioner Donahue made the motion to approve the 8-12-20 Meeting Minutes. 2<sup>nd</sup> by Commissioner Haynes  
Vote: motion passed unanimous
    2. Commissioner Haynes made the motion to accept the monthly reports from Service Providers representatives on emergency or non-emergency incidents to which it responded in the Districts territory during the month of August from Argyle VFD, Justin CFD, Roanoke FD. 2<sup>nd</sup> by Commissioner Travis  
Vote: motion passed unanimous



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3. Commissioner Haynes made the motion to approve the Agreement for Fire and Emergency Medical Services Protection between Denton County ESD 1 and Justin Community Volunteer Fire Department, Inc. for Fiscal Year 2020-2021. 2<sup>nd</sup> by Commissioner Donahue  
Vote: motion passed unanimous

**d. Treasurer's Report**

1. Commissioner Haynes made the motion to accept the monthly cash flow report as given. 2<sup>nd</sup> by Commissioner Travis  
Vote: motion passed unanimous
2. Commissioner Haynes made the motion to approve the monthly disbursements. 2<sup>nd</sup> by Commissioner Travis  
Vote: motion passed unanimous
3. Commissioner Donahue stated all legal items pertaining to the merger have been completed (AVFD Bylaw Amendment, AVFD resolution, appointment new 3 member AVFD Board of Directors, transfer title & graphic of AVFD Med 511 to DCESD1, TDSHS provider license to DCESD1, Medicare/Medicad licenses to DCESD1, Bill of Sale-personal property to DCESD1, Station 513 deed, title and note transfer to DCESD1, EMS contract review, and list of outstanding AFD contracts given)
4. Commissioner Haynes made the motion to establish an ESD Advisory Committee under Denton County ESD No. 1 Board of Directors to be liaisons with the towns and ESD. 2<sup>nd</sup> by Commissioner Travis  
Vote: motion passed unanimous

Commissioner Haynes made the motion to appoint the following citizens to the ESD Advisory Committee: James Price -Chairman, Bryan Glenn (Argyle), James Strange (Bartonville), Jeff Mangum (Copper Canyon), to be determined (Northlake), Brad Kokoron (Facilities Coordinator), and Dave Howell (Police Dpt. Coordinator). 2<sup>nd</sup> by Commissioner Travis  
Vote: motion passed unanimous

5. Commissioner Haynes made the motion to approve Order No. 20-3 of the Board of Commissioners of the Denton County Emergency Services District No.1 adopting and approving Fiscal Year 2020-2021 Budget as shown on Exhibit A to said Order. 2<sup>nd</sup> by Commissioner Travis  
Vote: motion passed unanimous

**Roll Call:**

Commissioner Carter	yea	Commissioner Donahue	yea
Commissioner Haynes	yea	Commissioner Travis	yea



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- 6. Commissioner Travis moved that the property tax rate be increased by the adoption of a tax rate of \$0.100000 which is effectively a \_\_\_ percent increase in the rate for Fiscal Year 2020-2021. 2<sup>nd</sup> by Commissioner Haynes  
Vote: motion passed unanimous

Roll Call:

Commissioner Carter	yea	Commissioner Donahue	yea
Commissioner Haynes	yea	Commissioner Travis	yea

- i. Board President opened the public hearing at 7:58 pm
  - No one came forward for or against the proposed tax rate
 Board President closed the public hearing at 7:59 pm

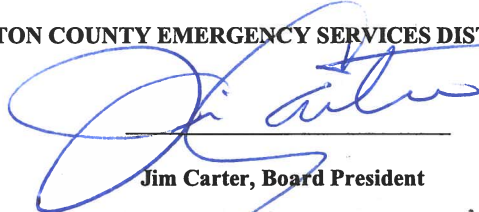
e. Assistant Treasurer’s Report

- 1. Update on development(s) within the District – no report

7. Closing Statements – next meeting scheduled for October 21<sup>st</sup>, 2020 starting at 5:30 pm

8. Board President Carter adjourned the meeting at 8:13 pm

**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**



\_\_\_\_\_  
Jim Carter, Board President

Attest:



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Steve Harris, Board Secretary

